

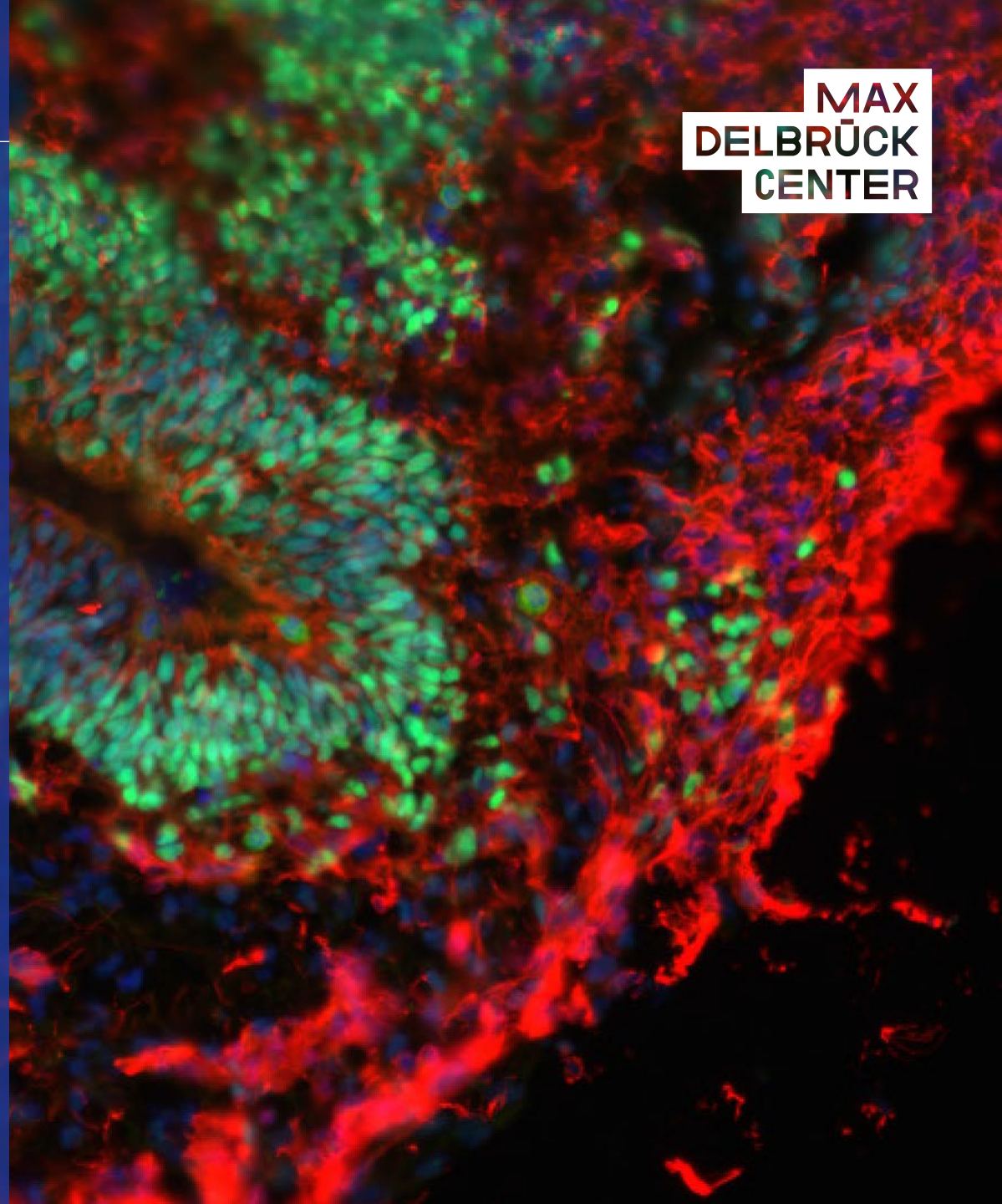


RSpace

MIGRATING ELN ENTRIES FROM TEST TO THE PRODUCTION SERVER

Dr. Manuel Ehling
Scientific Infrastructure MDC
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MAX
DELBRÜCK
CENTER



STEP 1

Go to Workspace on the TEST server and choose the folders you want to migrate

The screenshot shows the RSpace Enterprise interface. At the top, the 'Workspace' menu item is circled in red. Below the navigation bar, there is a toolbar with a 'CREATE' button and various icons. A table lists several folders, with the checkbox for 'Project C' circled in red.

<input type="checkbox"/>	Type	Name	Created	Modified	ID	Owner
<input type="checkbox"/>	Folder	Bad examples	2022-10-24 16:04	2022-10-24 16:04	FL7981	Manuel Ehling
<input type="checkbox"/>	Folder	Project D (Test documents only)	2022-07-07 10:11	2022-07-07 10:11	FL6806	Manuel Ehling
<input checked="" type="checkbox"/>	Folder	Project C	2022-03-03 16:09	2022-03-03 16:09	FL3505	Manuel Ehling
<input type="checkbox"/>	Folder	other folders	2022-03-03 16:08	2022-03-03 16:08	FL3504	Manuel Ehling
<input type="checkbox"/>	Folder	Project B	2022-03-03 16:08	2022-03-03 16:08	FL3503	Manuel Ehling
<input type="checkbox"/>	Folder	Project A	2022-02-22 16:48	2022-02-22 16:48	FL3013	Manuel Ehling
<input type="checkbox"/>	Folder	Project B (Results only)	2022-01-07 16:07	2022-01-07 16:07	FL920	Manuel Ehling

STEP 2

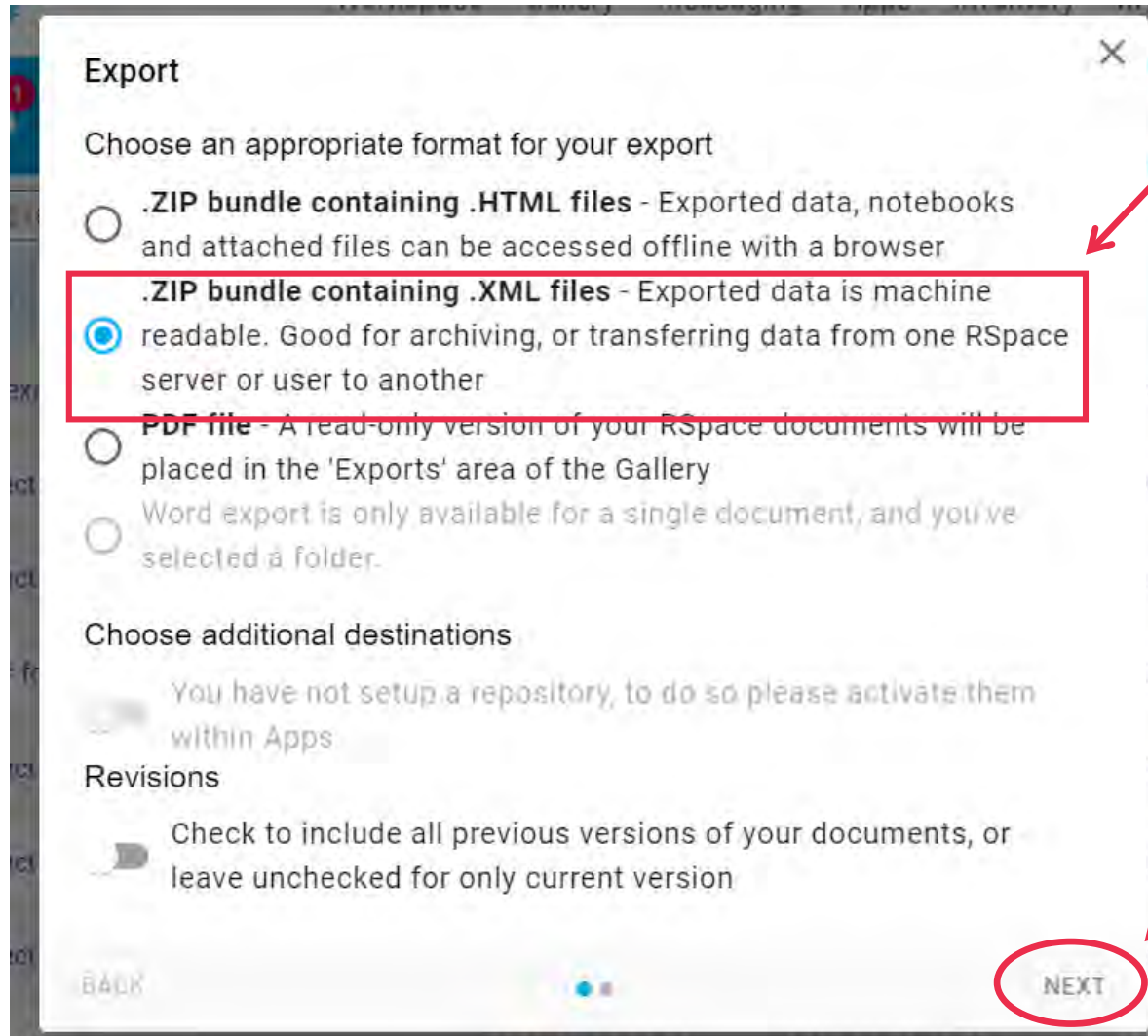
Click on Export

The screenshot shows the RSpace Enterprise interface. At the top, there is a navigation bar with tabs for 'Workspace', 'Gallery', 'Messaging', 'Apps', 'Inventory', 'My RSpace', and 'Account'. Below this is a blue toolbar containing a 'CREATE' button, notification icons, a calendar, a list view icon, a red arrow pointing to the 'Export' button, a star, a share icon, a document icon, and a folder icon. A search bar is also present. Below the toolbar is a row of action buttons: 'Duplicate', 'Move', 'Rename', 'Delete', 'Export', and 'Add to Favorites'. The 'Export' button is circled in red. Below the buttons is a table with columns: 'Type', 'Name', 'Created', 'Modified', 'ID', and 'Owner'. The table contains several rows of project data.

<input type="checkbox"/>	Type	Name	Created	Modified	ID	Owner
<input type="checkbox"/>		Bad examples	2022-10-24 16:04	2022-10-24 16:04	FL7981	Manuel Ehling
<input type="checkbox"/>		Project D (Test documents only)	2022-07-07 10:11	2022-07-07 10:11	FL6806	Manuel Ehling
<input checked="" type="checkbox"/>		Project C	2022-03-03 16:09	2022-03-03 16:09	FL3505	Manuel Ehling
<input type="checkbox"/>		other folders	2022-03-03 16:08	2022-03-03 16:08	FL3504	Manuel Ehling
<input type="checkbox"/>		Project B	2022-03-03 16:08	2022-03-03 16:08	FL3503	Manuel Ehling
<input type="checkbox"/>		Project A	2022-02-22 16:48	2022-02-22 16:48	FL3013	Manuel Ehling
<input type="checkbox"/>		Project B (Results only)	2022-01-07 16:07	2022-01-07 16:07	FL920	Manuel Ehling

STEP 3

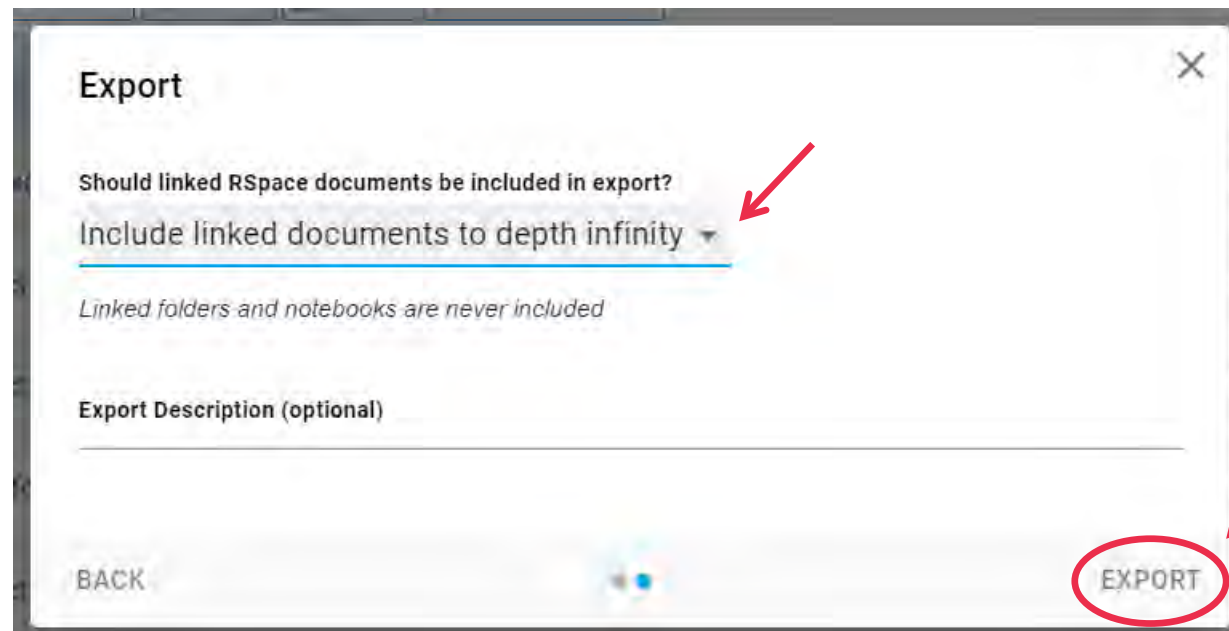
Choose the .ZIP bundle containing .XML files



STEP 4

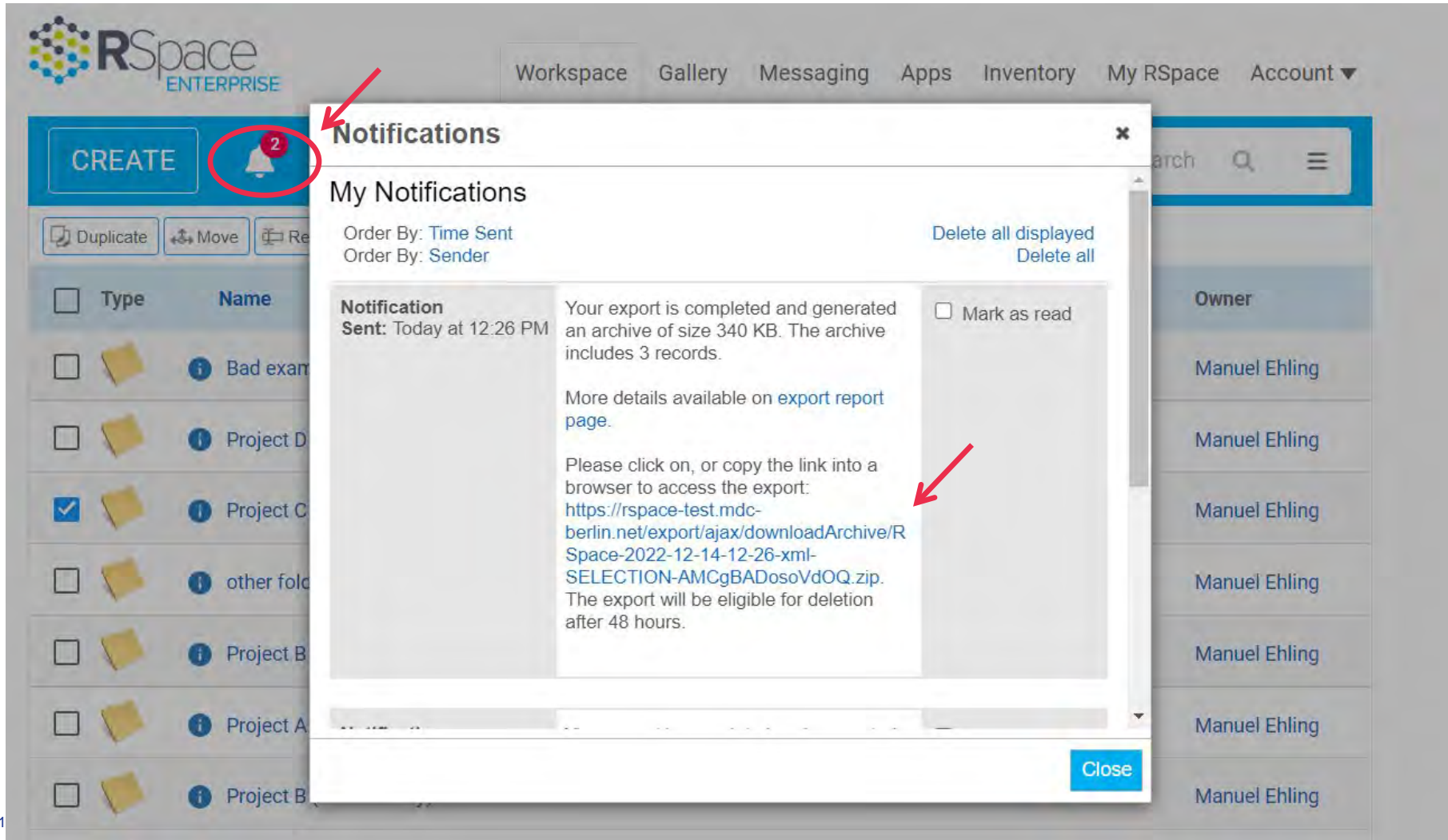
Recommendation: Choose depth of infinity to export

Click on Export to finalize



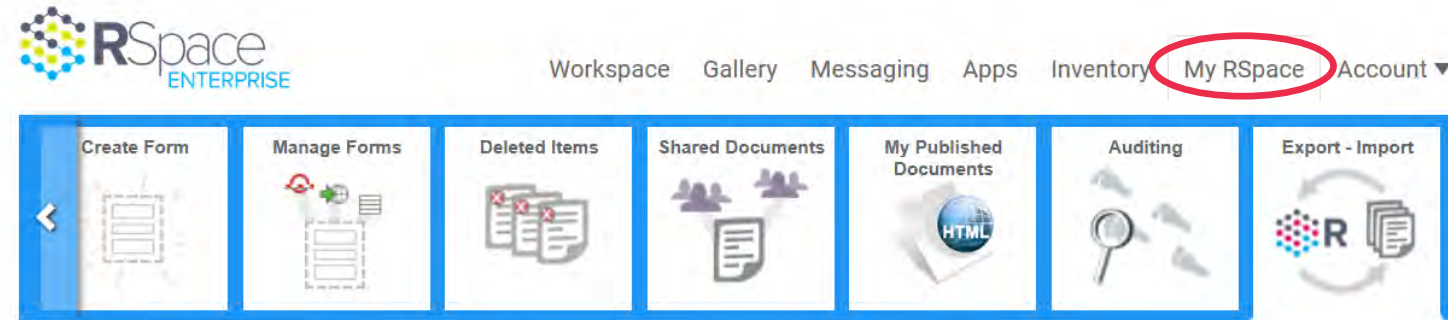
STEP 5

Wait until you receive a message from the system (see bell sign; takes a few seconds) and download ZIP-file from the provided link



COMMENT

There is also the option to Export all of your files from test to production
However, this would also include the test documents you created in the past



Export

If you want to export a selection of your work, return to the Workspace and use the list checkboxes to choose documents or folders to be exported. Then, choose the Export button in the list of options under the toolbar.

Export All

If you want to export all of your work and files, click the button below.



Import

Use this facility to import an archive of work into Research Space.

This process imports a single Zip file containing an XML format archive produced by a previous RSpace XML export. Importing creates new documents in RSpace using the archived files and folders.

Find your file

Keine Datei ausgewählt.

Click to import selected file



Import an ontology file - csv format

Find your file

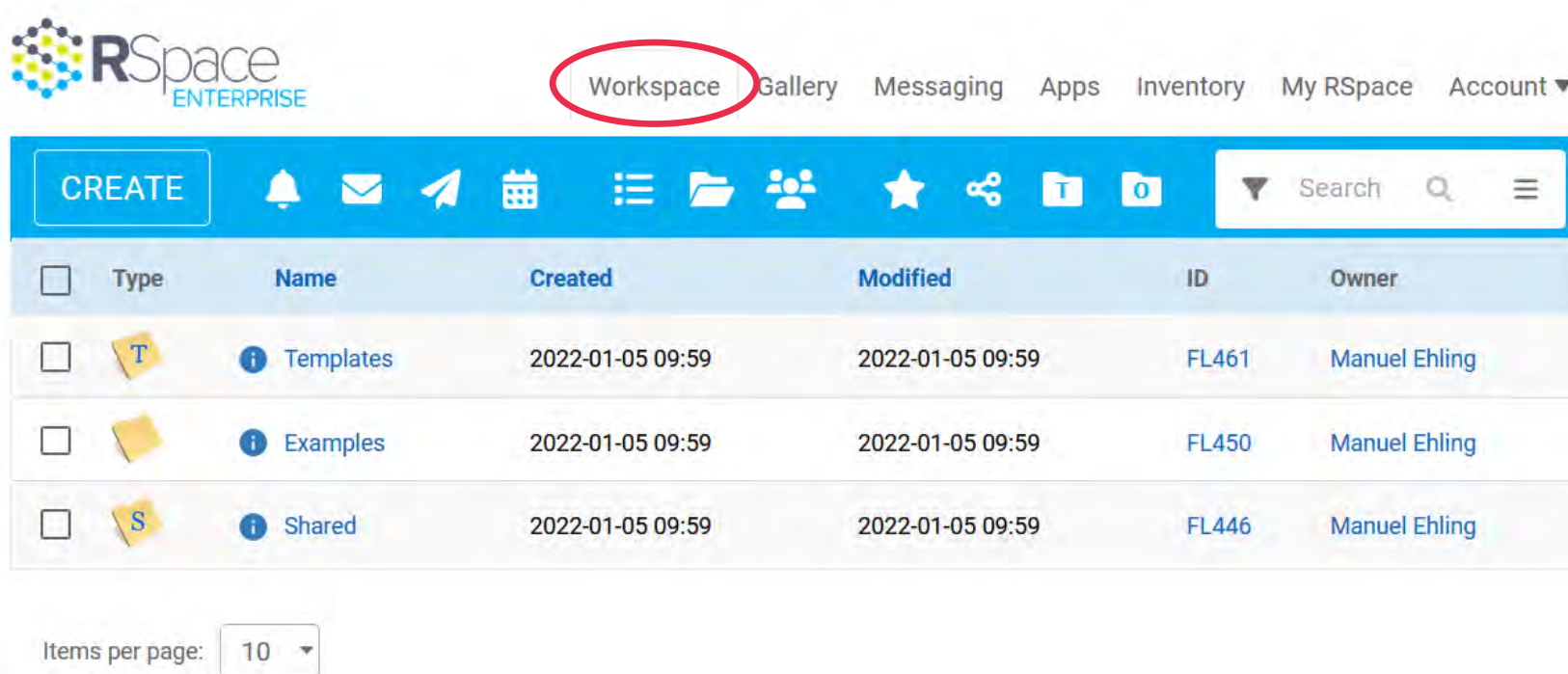
Keine Datei ausgewählt.

Click to import selected file









STEP 6

Go to the PRODUCTION server or any other receiving version of RSpace



The screenshot shows the RSpace Enterprise interface. The top navigation bar includes the RSpace logo and several menu items: Workspace (highlighted with a red circle), Gallery, Messaging, Apps, Inventory, My RSpace, and Account. Below the navigation bar is a blue toolbar with a 'CREATE' button and various icons for notifications, email, chat, calendar, list, folder, people, star, share, document, and folder. A search bar is also present in the toolbar. Below the toolbar is a table with columns: Type, Name, Created, Modified, ID, and Owner. The table contains three rows of data:

<input type="checkbox"/>	Type	Name	Created	Modified	ID	Owner
<input type="checkbox"/>		 Templates	2022-01-05 09:59	2022-01-05 09:59	FL461	Manuel Ehling
<input type="checkbox"/>		 Examples	2022-01-05 09:59	2022-01-05 09:59	FL450	Manuel Ehling
<input type="checkbox"/>		 Shared	2022-01-05 09:59	2022-01-05 09:59	FL446	Manuel Ehling

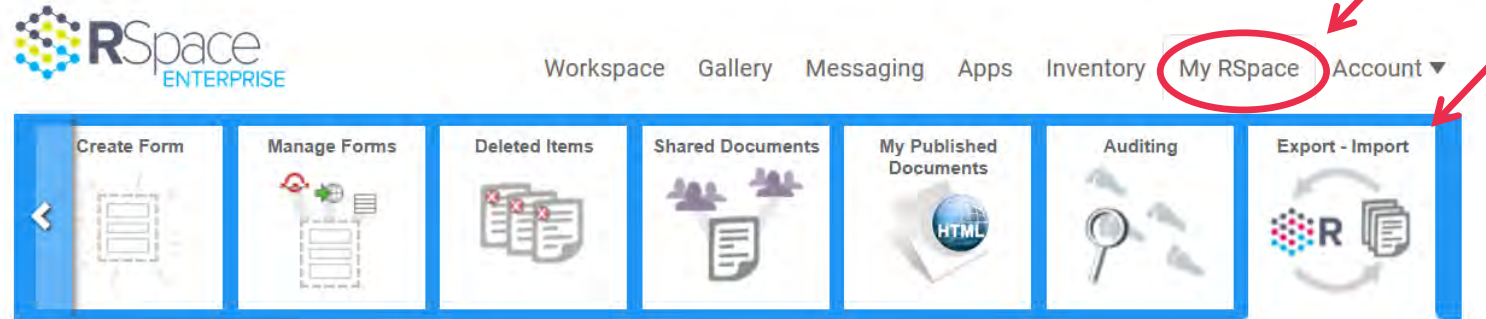
Below the table, there is a dropdown menu for 'Items per page:' set to '10'.

Please note:

- There are no folders of mine on this server, yet

STEP 7

Go to My RSpace and the Export/Import window on the right side



Export

If you want to export a selection of your work, return to the Workspace and use the list checkboxes to choose documents or folders to be exported. Then, choose the Export button in the list of options under the toolbar.

Export All

If you want to export all of your work and files, click the button below.



Import

Use this facility to import an archive of work into Research Space.

This process imports a single Zip file containing an XML format archive produced by a previous RSpace XML export. Importing creates new documents in RSpace using the archived files and folders.

Find your file

Keine Datei ausgewählt.

Click to import selected file



Import an ontology file - csv format

Find your file

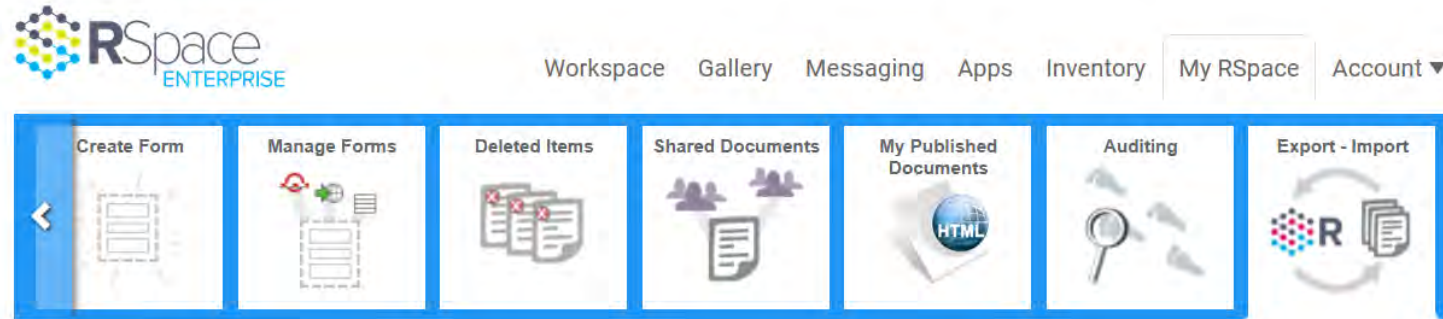
Keine Datei ausgewählt.

Click to import selected file



STEP 8

Choose the downloaded files to re-upload and then press Import



Export

If you want to export a selection of your work, return to the Workspace and use the list checkboxes to choose documents or folders to be exported. Then, choose the Export button in the list of options under the toolbar.

Export All

If you want to export all of your work and files, click the button below.



Import

Use this facility to import an archive of work into Research Space.

This process imports a single Zip file containing an XML format archive produced by a previous RSpace XML export. Importing creates new documents in RSpace using the archived files and folders.

Find your file

Keine Datei ausgewählt.

Click to import selected file



Import an ontology file - csv format

Find your file

Keine Datei ausgewählt.

Click to import selected file



STEP 9

Check for error messages or other potential issues with your data files



Workspace Gallery Messaging Apps Inventory My RSpace Account ▾

Archive Import Report

[Back to workspace](#)
[Import another archive](#)

Archive import was successful.

Validation results

Rule	Result	Description
ZIP_FILE	PASS	The archive should be a zip file
CHECKSUM_CALCULATED	PASS	RSpace needs to be able generate a checksum of the archive.
MANIFEST_FILE_PRESENT	PASS	The archive must contain a manifest file called manifest.txt
MANIFEST_SOURCE	UNTESTED	The archive manifest must contain a property 'archiveSource'
FOLDER_TREE_PRESENT	PASS	The archive must contain an XML file of the folder tree called 'folderTree.xml'
CHECKSUM_MATCHES	UNTESTED	The checksum of the archive must equal the checksum at the time of archive creation.
XMLSCHEMA	PASS	XML files must conform to their XML schemas
GENERAL_ARCHIVE_STRUCTURE	UNTESTED	The archive should contain all required resources.
USER_SCHEMA_VERSION_RANGE_OK	UNTESTED	The User schema is incompatible with the current database version
USER_FILE_READABLE	UNTESTED	The users.xml file could not be parsed
DOC_SCHEMA_VERSION_RANGE_OK	PASS	The Document schema of at least one record is incompatible with the current database version
FORM_SCHEMA_VERSION_RANGE_OK	UNTESTED	The Form schema of at least one form is incompatible with the current database version
FOLDER_SCHEMA_VERSION_RANGE_OK	PASS	The Folder schema of at least one form is incompatible with the current database version
FOLDER_FILE_READABLE	PASS	The folders.xml file could not be parsed
UNKNOWN	UNTESTED	The archive cannot have unexpected invalid content
ARCHIVE_NOT_TOO_NEW	UNTESTED	The archive was made from a newer version of RSpace than this one

Documents imported

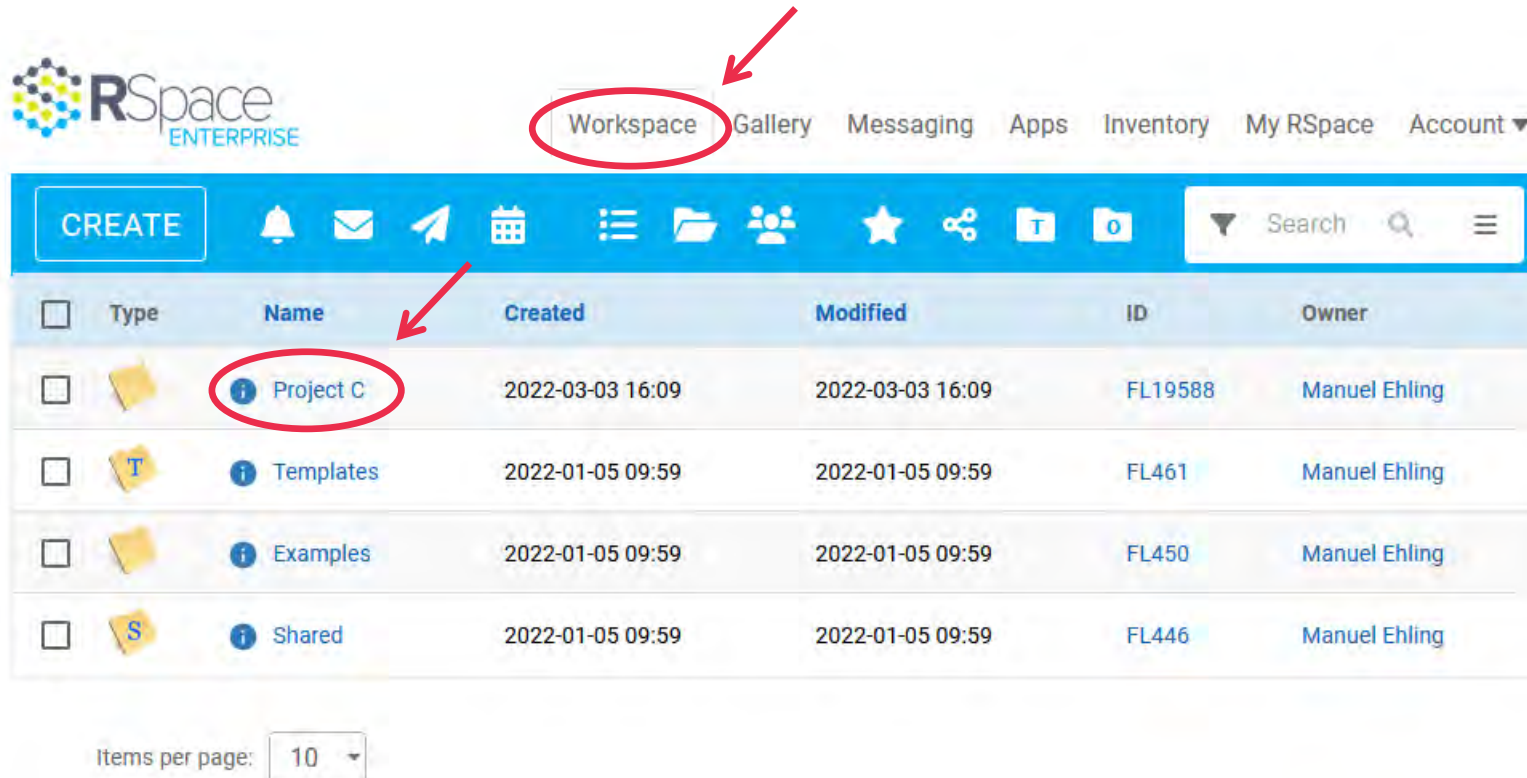
Name	Global Id
Project description and aim	SD19591
Untitled document	SD19592
Cell proliferation assay	SD19593

Errors









Info

STEP 10

Now the imported data files are visible under my workspace



The screenshot shows the RSpace Enterprise workspace interface. The top navigation bar includes the RSpace logo and menu items: Workspace, Gallery, Messaging, Apps, Inventory, My RSpace, and Account. The 'Workspace' menu item is circled in red. Below the navigation bar is a blue toolbar with a 'CREATE' button and various icons. A search bar is located on the right side of the toolbar. The main content area displays a table of items with the following columns: Type, Name, Created, Modified, ID, and Owner. The 'Project C' item is circled in red, and a red arrow points from the 'Workspace' menu to it. Below the table is a dropdown menu for 'Items per page' set to 10.

<input type="checkbox"/>	Type	Name	Created	Modified	ID	Owner
<input type="checkbox"/>		 Project C	2022-03-03 16:09	2022-03-03 16:09	FL19588	Manuel Ehling
<input type="checkbox"/>		 Templates	2022-01-05 09:59	2022-01-05 09:59	FL461	Manuel Ehling
<input type="checkbox"/>		 Examples	2022-01-05 09:59	2022-01-05 09:59	FL450	Manuel Ehling
<input type="checkbox"/>		 Shared	2022-01-05 09:59	2022-01-05 09:59	FL446	Manuel Ehling

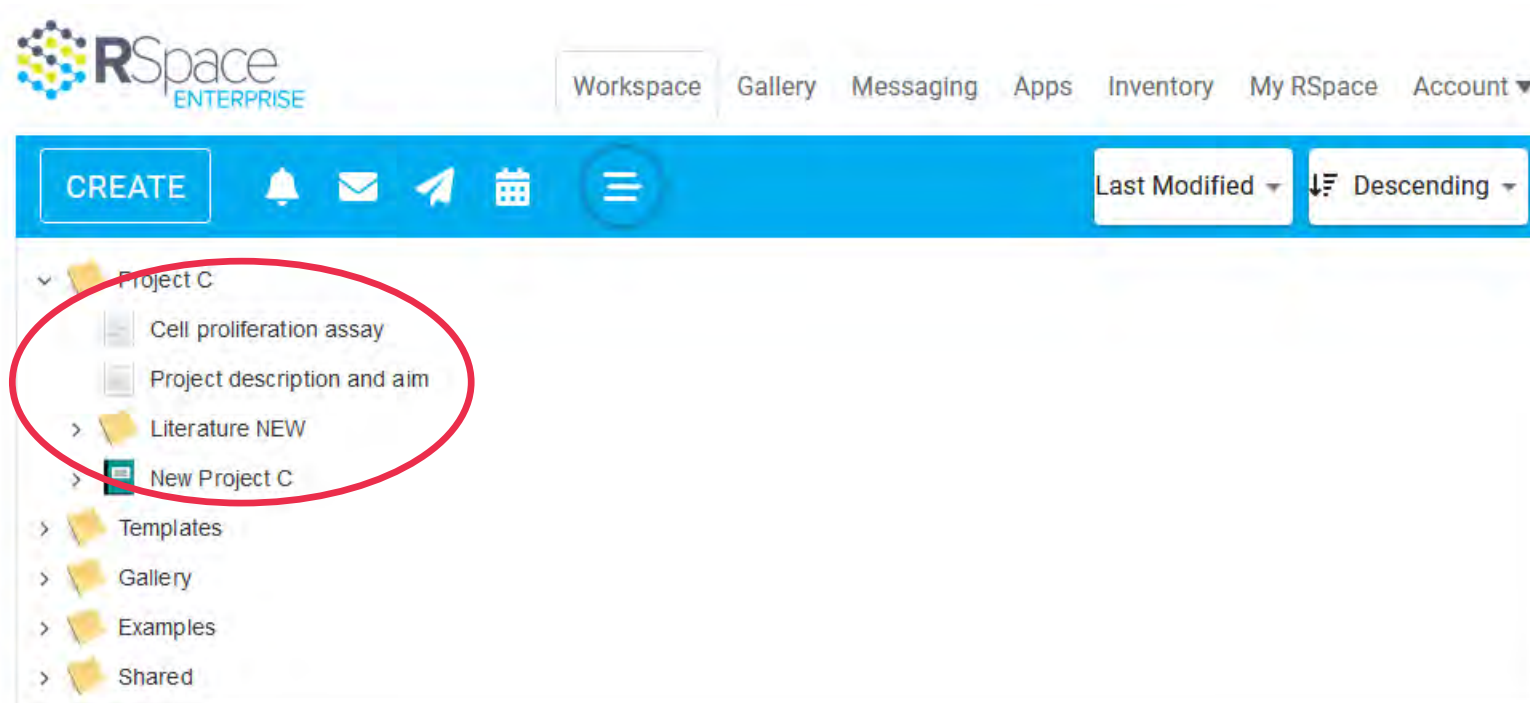
Items per page: 10

Please note:

- Now my newly imported folder “Project C” is visible under my workspace

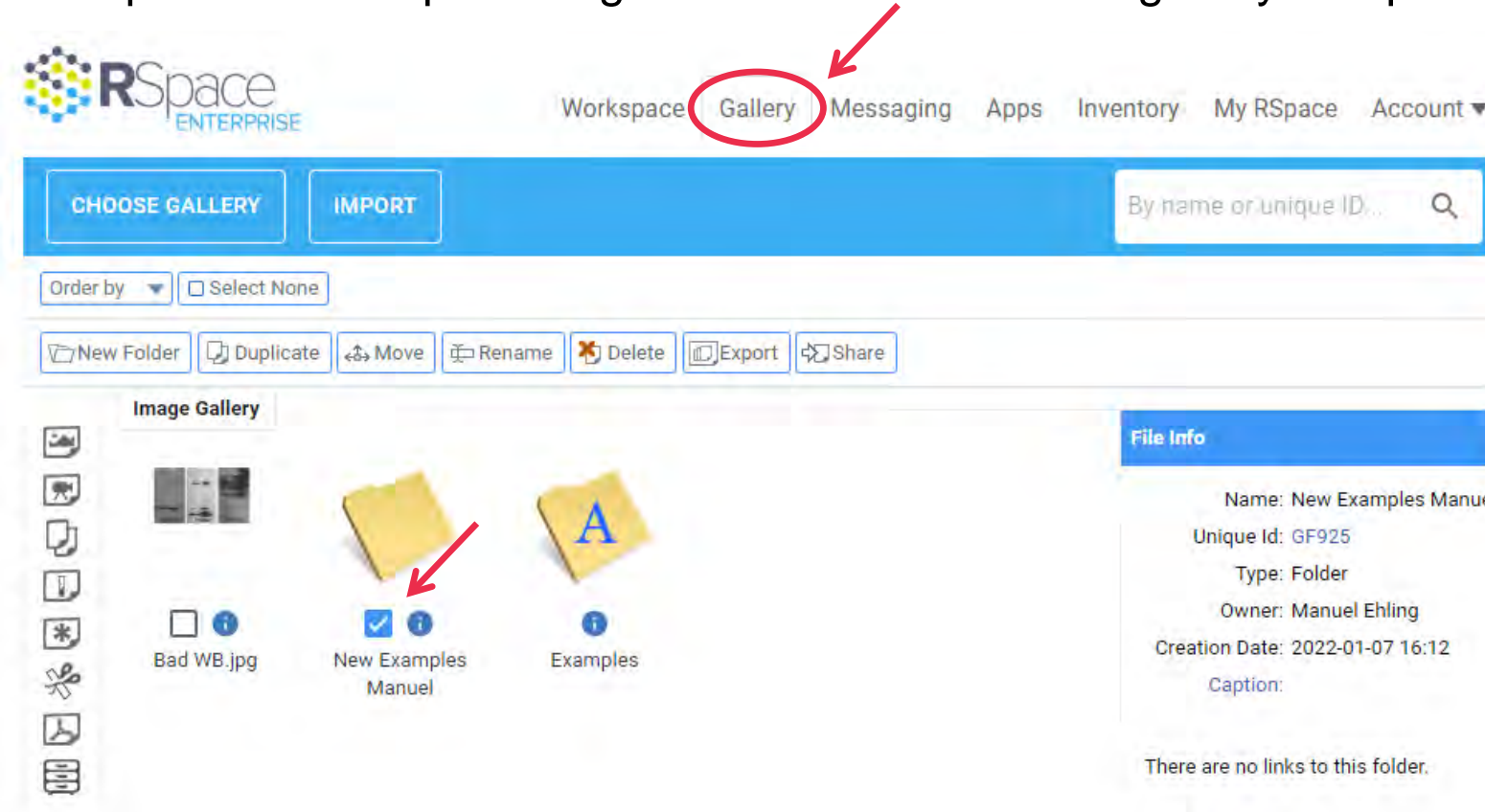
STEP 11

Please recheck briefly whether all files were re-imported correctly



ADDITIONAL COMMENTS

- Linked images will be added to your new gallery directly
- However, it is also possible to import images and folders from the gallery independently



ADDITIONAL COMMENTS

- Linked images will be added to your new gallery directly
- However, it is also possible to import images and folders from the gallery independently
- Documents, which were shared on the test installation have to be shared again
- Settings of the lab have to be setup again (if not done, yet)

ARE THERE OPEN QUESTIONS OR ADDITIONAL FEEDBACK?
